

To

The Principal

Don Bosco School

Surjapur, Old Malda Court Station, Malda

Subject: Job Application for School Teacher

Respected Sir/Madam,

I am Vivekananda Adhikary, I am applying for a teaching job in your school. I have completed my post-graduation M.Sc. degree in Geography from University of Gour Banga, English Bazar, Malda. I am currently pursuing B.Ed. Course (Academic Session: 2023-25) from Sidra B.Ed. College, Madhaipur, Malda. I am fond of teaching since my college time and was teaching secondary and higher secondary level students privately. I have qualified C.B.S.E. CTET Dec 2024 exam. I am very hardworking and dedicated to my work.

I have enclosed my comprehensive resume for your review. I request you to consider my application for this position. I am eager for the opportunity to be a part of your esteemed institution.

Looking forward to your positive response. Thank you.

Yours Sincerely,

Name: Vivekananda Adhikary

Address: Bachamari, Malda, West Bengal

Ph. No. 9002410683

Email: vivekanandaadhikary885@gmail.com

Place: Malda

Date: 14/05/2025

RESUME

VIVEKANANDA ADHIKARY

Contact No. : 9002410683

Email Id : vivekanandaadhikary885@gmail.com

Address : Village & Post – Bachamari, Dist. – Malda, Pin – 732142, West Bengal



Objectives: To secure a position in teaching and share my knowledge for the growth and development of the children

Academic Qualifications:

Examination/Degree	Subjects	Board/University Name	Year of Passing	Percentage
Bachelor of Education (B.Ed.)	Geography	Baba Saheb Ambedkar Education University (BSAEU)	Pursuing-Final year 4 th Semester (Academic Session: 2023-25)	
Master of Science (M.Sc.)	Geography	University of Gour Banga (UGB)	2023	83.58
Bachelor of Arts (B.A.)	Geography (Hons.), Education and Philosophy	University of Gour Banga (UGB)	2021	80.75
Higher Secondary (H.S.)	Geography, Polity, Education, English, Bengali and Sanskrit	West Bengal Council of Higher Secondary Education (WBCHSE)	2018	90.00
Secondary/Matriculation/Madhyamik	Geography, History, Mathematics, Physical Science, Life Science, English and Bengali	West Bengal Board of Secondary Education (WBBSE)	2016	82.14

Special Achievements:

- Qualified in C.B.S.E. **CTET December - 2024**, Paper: II (Social Science), Roll No.: 236201988 (Eligibility Certificate Attached Below)
- Secured first position in the Science Aptitude Test (Paschim Banga Vigyan Mancha) at Malda B.B. High School Centre held on 21st November 2010

Computer Skill:

- One Year Diploma Course in Information Technology Application (Reg. No.: 1002950282)

Work Experience:

- 4 years of teaching experience as a private tutor
- One month teaching experience (21.03.2025 - 29.04.2025) at Sahapur High School, Nageswarpur, Malda during the School Internship Course

- Experience of giving 12 Power Point (PPT) Class Presentation at University level and 3 at College level on various topics/issues related to geography

Key Skills:

- Good understanding of the subject matter
- Good oral and written communication skills
- Good presentation skills
- Good problem solving and critical thinking skills
- Enough patience for teaching students
- Ability to plan and prepare lesson plans and study materials for the students
- Ability to evaluate and maintain records of the students
- Ability to use various teaching learning aids for the students
- Ability to handle students of various age groups
- Ability to communicate with parents
- Ability to promote inclusive classroom environments for the students

Hobbies:

- Reading, Writing, Teaching and Exploring new concepts in Geography

Academic Works:

- Dissertation on “*Assessing the Nexus between Ecosystem Services and Livelihoods from Diversified Landscape in Lower Gangetic Plain (Eastern India)*” (M.Sc. 4th Semester)
- Field report on “*Socio-Economic Status of Tea Garden Workers: A Study of Darjeeling Hill Region*” (M.Sc. 3rd Semester)
- Term paper on “*Changing Land Use Land Cover Pattern Alongside Mahananda Riverbank in English Bazar and Old Malda Municipality, Malda, West Bengal*” (M.Sc. 2nd Semester)
- Term paper on “*Temperature Variation of the Chatra Wetland*” (M.Sc. 1st Semester)
- Online survey on “*Impact of Online Learning on Undergraduate Students*” (B.A. Part: III)

Extracurricular Activities:

- Organizing “Community Based Activities” at Sahapur High School, Malda during the one-month School Internship Programme
- Attended National Webinar on “World Population Day” (July 11, 2021) jointly organised by the Department of Geography, Malda College, Malda and Malda Women’s College, Malda; <https://www.youtube.com/watch?v=iu08q6G5d4U&t=1s>
- Participated in Students’ Seminar on “Population, Development and Environment” (June 26 - 29, 2021) organized by the Department of Geography, Malda College, Malda; <https://www.youtube.com/watch?v=NKsfYr3qkkM>
- Participated in “Poster Competition” on World Environment Day (June 5, 2021) organized by the Department of Geography, Malda College, Malda in collaboration with Malda Women’s College, Malda; <https://drive.google.com/drive/folders/1ZDd2jVMM9nHAMXEhLjOxbue2Mob6pysEtUpFUrjjBi-2y5RwVNl3wwchfZx2maN3RcRfmFBz?usp=sharing>
- Attended Invited Lecture on “Focusing Contemporary Environmental Issues and Interventions for Ecological Restoration” by Prof. Narayan Chandra Jana on June 5, 2021, organized by the Department of Geography, Malda College, Malda in collaboration with Malda Women’s College, Malda: <https://www.youtube.com/watch?v=VTXD-jjnaPM>

- Attended Invited Lecture on “Vulnerable Biodiversity of North Bengal” by Dr. Raja Routh on May 22, 2021, organized by the Department of Geography, Malda College, Malda in collaboration with Purbasha Eco-Helpline Society, Sundarban Bhugol O Paribesh; https://www.facebook.com/watch/live/?v=223750775868486&ref=watch_permalink
- Attended 35 hours online Add-On/Certificate Course on “Data Collection, Representation and Analysis in Social Science” (Feb 21, 2021 - April 24, 2021) organized by the Department of Geography, Malda College, Malda
- Attended two days State Level Workshop on “Learning QGIS” (September 28 - 29, 2020), organized by the Department of Geography, Malda College, Malda in collaboration with IQAC, Malda College, Malda; <https://www.youtube.com/watch?v=iBfkxIcBiNQ>
- Member of the Departmental Magazine named “Bhugol Darpan” (2nd Edition, 2020) published by the Department of Geography, Malda College, Malda; <https://drive.google.com/file/d/1fJ0CbFh17GZWdZtpPkG8a1uWJ3Oe6FD5/view?usp=sharing>
- Participated in Students’ Seminar on “Theories and Models Related to Geography” (March 23, 2019) organized by the Department of Geography, Malda College, Malda
- Participated in “Inter Departmental Model Exhibition Programme” (2018 & 2019) at Malda College Campus

Personal Details:

- **Father’s Name** : Jawaharlal Adhikary
- **Date of Birth** : 01/03/2000
- **Sex** : Male
- **Nationality** : Indian
- **Religion** : Hinduism
- **Category** : General
- **Aadhaar Number** : 236111193412
- **Marital Status** : Unmarried
- **Language** : Bengali, English, Hindi

Declaration:

I do hereby declare that all the statements made in this application are true complete and correct to the best of my knowledge and belief, I understand if any of the above furnished information is found to be false or incorrect my candidature is liable to be cancelled.

Place : Malda

Date : 14.05.2025

Vivekananda Adhikary

Signature



CENTRAL BOARD OF SECONDARY EDUCATION, DELHI

Central Teacher Eligibility Test (CTET) - DECEMBER 2024

Eligibility Certificate

This is to certify that

Name	VIVEKANANDA ADHIKARY	
Roll No.	236201988	
Category	GENERAL	
Mother's Name	ARCHANA ADHIKARY	
Father's/Husband's Name	JAWAHARLAL ADHIKARY	

appeared at Central Teacher Eligibility Test conducted by Central Board of Secondary Education, Delhi and performed as under:-

Paper-I (For Classes I-V) Primary Stage			Paper-II (For Classes VI-VIII) Elementary Stage		
Subject	Maximum Marks	Marks Obtained	Subject	Maximum Marks	Marks Obtained
Child Development and Pedagogy	30	NA	Child Development and Pedagogy	30	22
Mathematics	30	NA	Social Science	60	40
Environmental Studies	30	NA			
Language-I	30	NA	Language-I Bengali	30	24
Language-II	30	NA	Language-II English	30	24
Total Marks	150	NA	Total Marks	150	110
Result NOT APPLICABLE			Result QUALIFIED		
Examination held on : 15-12-2024			Result declared on : 08-01-2025		

DELHI

DATE : 08-01-2025



Digitally signed by:
Authorized Signatory
Central Board of Secondary Education
Date: 08/02/2025 10:04:21 IST

NOTE: Marks obtained is applicable only for recruitment of teachers in Kendriya Vidyalaya Sangathan and Directorate of Education, Govt. of NCT of Delhi as per their notification giving 5% relaxation in case of candidates covered under reservation policy.

INSTRUCTIONS

1. This certificate is generated by DigiLocker (<https://digilocker.gov.in>) directly from CBSE's Database.
2. To verify this certificate, download DigiLocker Android application from Google Play and scan the QR code on the certificate.
3. This digitally signed document is legally valid as per the IT Act, 2000 when used electronically.
4. The Validity Period of TET qualifying certificate for appointment, unless otherwise notified by the appropriate Government, would remain valid for life. (refer Public Notice dated 21/06/2021 available on CTET website <https://ctet.nic.in>).
5. Qualifying the CTET would not confer a right on any person for recruitment/appointment; it is only one of the eligibility criteria of appointment.
6. The eligibility of the candidates has not been verified by the Board. The particulars of the candidate and the subject offered by him/her are as per the declaration in the Application Form of CTET. The Appointing Authority may verify the same before appointment.
7. (i) The CTET shall apply to schools of the Central Government (KVS, NVS, Central Tibetan Schools, etc.) and Schools under the administrative control of UT's of Chandigarh, Dadra & Nagar Haveli, Daman & Diu and Andaman & Nicobar Islands and NCT of Delhi.
(ii) CTET may also apply to the unaided private Schools, who may exercise the option of considering the CTET.
(iii) A State Government can also consider the CTET if it decides not to conduct the State TET.



Sahapur High School (H.S.)

Ph. : (03512) 260452

P.O. : NAGESWARPUR , DIST. : MALDA

H.S. CODE NO. - 11079

INDEX NO. - R1-134

Memo No.

Dated :

From : Headmaster

TO WHOM IT MAY CONCERN

This is to certify that **Vivekananda Adhikary** a B.Ed. student (Roll: 120062, No.: 23095, Registration No.- 23-12006-002 of 2023-2024) of Sidra B.Ed. College under Baba Saheb Ambedkar Education University (BSAEU) has performed his duties carefully and regularly during the school internship. He has been acquainted with our all conduct of the school activities, record keeping during the service programme, He collected data of my school required for B.Ed. course as per guidelines of the BSAEU. He has done task commendably under my guidance and supervision.

I wish him success in life.



Headmaster

Sahapur High School (H.S.)

[Signature]
Headmaster
SAHAPUR HIGH SCHOOL (H.S.)
Nageswarpur, Dist. Malda