

# RESUME

**SABA OWAIS**

**Mobile: 09410060741/08900649120**

**Email: sabaowais@gmail.com**



## **CAREER OBJECTIVE**

Wish to be a good educator and be able to give my best through hard work, dedication, and constant endeavor to perform better.

## **PERSONAL SUMMARY**

I am an articulate and qualified social science (Geography and Economics) teacher who is able to effectively communicate with students from diverse backgrounds or varying degrees of ability. A committed and dedicated professional with a proven ability to teach, motivate, and direct students to maximum performance by encouraging a positive and energetic environment. I am fully conversant with the subject matter and experience of exploiting technology in the classroom to make the most of the learning experience.

## **1. WORK EXPERIENCE (10 Years 5 Months Experience)**

- |  |          |                                   |
|--|----------|-----------------------------------|
| 1.1 HOD Social Science & Social Sciences Teacher<br><b>Delhi Public School, Civil Line (CBSE)</b><br>Tala Nargi, Aligarh | 06 Years | <b>Since 02 April 2018</b>        |
| 1.2 TGT (Social Science)<br><b>Three Dots Sewamarg Public School (CBSE)</b><br>Aligarh                                   | 17 Month | <b>19 Oct, 2016-31 Mar, 2018</b>  |
| 1.3 TGT (Social Science)<br><b>Three Dots Sewamarg Public School (CBSE)</b><br>Aligarh                                   | 12 Month | <b>06 May 2013-15 May,2014</b>    |
| 1.4 TGT (Social Science)<br><b>M.A.S.U Higher Secondary School (CBSE)</b><br>Aligarh                                     | 15 Month | <b>10 Jan. 2012-30 April,2013</b> |
| 1.5 TGT (Social Science)<br><b>Dharam Samaj (DS) Bal Mandir (CBSE)</b><br>Aligarh  | 10 Month | <b>01 Nov.2009 - 31 Aug,2010</b>  |

## **KEY COMPETENCIES AND SKILLS**

### **A. Teaching skills and Personal attributes**

- ★ Discussing course objectives, expectations & homework policies with pupils.
- ★ Able to communicate effectively both verbally and in writing.
- ★ Enjoy working with children and young people.
- ★ Can form quick and productive relationships with pupils and staff.
- ★ Able to stay calm in all situations - flexible and adaptable.
- ★ Can assimilate within a department and school quickly and effectively.

### **B. Professional skills**

- ★ Staying up-to-date with subject knowledge.
- ★ Able to use computer-assisted educational resources.
- ★ Able to teach across all key stages and teach vulnerable students.
- ★ A committed and organized professional carefully handles the diversity of the class.
- ★ Contacting parents to resolve pupils' problems.

## 2. EDUCATION

### 2.1 Professional Qualification

- ★ CTET, CBSE, Dec-2022.
- ★ M.Ed. (2020-22), Dr Bhimrao Ambedkar University, Agra
- ★ B. Ed. (2011), Dr Bhimrao Ambedkar University, Agra.
- ★ NTT Training (2009), Anupam Educational Society, Aligarh

### 2.2 Academic Qualification

- ★ M. Phil in Geography (2009), Aligarh Muslim University, Aligarh.
- ★ M.A. in Geography (2006), Aligarh Muslim University, Aligarh.
- ★ B.A. Hons in Geography (2004), Aligarh Muslim University, Aligarh.
- ★ XII<sup>th</sup> (Science) (2001), Aligarh Muslim University, Aligarh.
- ★ X<sup>th</sup> (1999), Aligarh Muslim University, Aligarh.

### 2.3 Computer Knowledge

- Basic knowledge of Operating Systems of computer
- Working knowledge of MS-Office
- Freehand @ Internet

### 2.4 Other Responsibilities

- ★ CBSE Spot Evaluation since 2018
- ★ House Warden (Ravi House)
- ★ Coordinator Olympiad

## PERSONAL DETAILS

- ★ Date of Birth : January 23, 1984
- ★ Nationality : Indian
- ★ Passport No. : P645811 (18-03-2017)
- ★ Marital Status : Married
- ★ No. of Children : One Daughter (8.5 years)
- ★ Spouses Name : Dr. Nazmul Hussain
- ★ Address : Q. No.01, Qaiser Lodge, Amir Nisha, Civil Line, Aligarh (India)

## LINGUISTIC KNOWLEDGE

- English : Reading, Writing and Speaking
- Urdu : Reading, Writing and Speaking (Mother tongue)
- Hindi : Reading, Writing and Speaking
- Bengali : Learning

### Personal Interests

- Social work
- Cooking

### Psychograph

For an organization that nurtures 'intellect', my strong analytical and logical skills will prove to be an asset. I believe I am a winner and can turn adverse situations into future opportunities. After all, it's all in the mind.

### Declaration

I hereby declare that the above-mentioned particulars are true to the best of my knowledge and belief.

**References:** will be provided if required

Place: Aligarh (India)

Date: 18 January 2024