

Tamali Mukherjee

MIDDLE SCHOOL TEACHER



Results-oriented and detail-driven Process Associate with 3.1 years of experience in the banking industry. Proficient in analyzing and streamlining complex operational processes to enhance efficiency and maximize productivity. Excellent knowledge of regulatory compliances and risk management protocols. Skilled in handling large volumes of data and ensuring accuracy in financial transactions. Strong problem-solving and communication skills to collaborate with cross-functional teams and drive positive outcomes.

Dedicated and analytical Associate in Insurance operations with 9 months of experience in processing claims, reviewing policies, and ensuring compliance with industry regulations. Strong attention to detail combined with solid problem-solving skills. Skilled in maintaining accurate records .

Dedicated and passionate middle school teacher with 1.5 years of experience in fostering a positive and engaging learning environment. Skilled in creating and implementing dynamic lesson plans that cater to various learning styles. Excellent communication and interpersonal skills to effectively collaborate with students, parents, and colleagues. Strong commitment to the academic and social development of students.

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SKILLS

Risk management
Time management
Problemsolving

Lesson planning
Classroom management
Communication skills

Team building

EXPERIENCE

Process Associate

Capgemini Technologies India Pvt. Ltd. *Dec 2021 - Present*

- Processing LBQC (Loan boarding quality check).
- Meeting clients requirement without compromising on quality and quantity.
- Proper maintaining of Data and meeting targets on daily basis .
- The application used XCEL ,FILENET,Database.

Associate

Capgemini Technologies India Pvt. Ltd. *Dec 2020 - Dec 2021*

- Quality check clients data .
- Storing data in EXCEL .
- Proper maintaining of data.
- Collaborated with team members to achieve targets.

Middle School teacher (ENGLISH, SOCIAL SCIENCE)

ALFA PUBLIC SCHOOL *May 2019 - Aug 2020*

- Creating and delivering effective lesson plans that align with the curriculum and state standards.
- Facilitating classroom discussions and interactive activities to promote student engagement and learning.
- Providing feedback and grading assignments in a timely manner to track student progress.
- Managing classroom behavior and addressing conflicts or disciplinary issues as they arise.
- Building strong relationships with students and serving as a mentor and role model for their academic and personal growth.

Associate

Legato Health Technologies *Aug 2018 - May 2017*

- Processing insurance claims, including verifying information, calculating benefits, and coordinating with healthcare providers
- Generating and maintaining accurate customer records and documentation.
- Keeping up to date with industry regulations and changes in health insurance policies and procedures.

EDUCATION

Bachelor of Education IN ENGLISH AND BUSINESS STUDIES

Bangalore City University *Mar 2020 - Nov 2023*

Bachelor of Commerce

Bangalore North University *Jun 2015 - Jun 2018*

Preuniversity college

Nagarjuna Preuniversity college *Jun 2013 - Jun 2015*

10th grade

Kendriya Vidyalaya (AFS) *Jun 2012 - Jun 2013*

LANGUAGES

English

Kannada

Hindi

Bengali

HOBBIES

Travelling

Listening music

Cooking