

# Anwasha Debnath

Malda, West Bengal

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## Objective

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I am passionate about my work. Because I love what I do, I have a steady source of motivation that drives me to do my best. In my last job, this passion led me to challenge myself daily and learn new skills that helped me to do better work. I am highly organised. I always take notes, and I use a series of tools to help myself stay on top of deadlines. I like to keep a clean workspace and create a logical filing method so I am always able to find what I need.

## Experience

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- Kotak Mahindra Insurance Company** 10/09/2020 - 18/03/2023  
DEVELOPMENT OFFICER  
Customer Service, Account Handling
- Kong Head Technology Private Limited** 07/10/2022 - Present  
DATA LABELING EXECUTIVE  
Data Labeling, Analysis, Requirement

## Education

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- Barlow Girls High School** 06/05/2014  
Class 10
- Barlow Girls High School** 18/06/2016  
Class 12
- Calcutta University** 18/11/2019  
Bsc ( Geography)
- D.E.L.D** 18/05/2024  
Diploma

## Skill

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- Communication skills
- Computer skills
- Microsoft office, Microsoft word, Excel,
- Fine art
- Basic Internet knowledge
- Html, CSS basic

## Projects

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- **eCommerce project**  
My kart
- **Insurance project**  
pension plan kotak

## Achievement & Awards

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- Employee of the month , IAP IN Kotak Mahindra Bank

## Language

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- English
- Hindi
- Bengali

## Interests

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- Data analytics, Data entry, customer handling

## Activities

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- Dance, drawing, cooking

## Personal Details

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- Date of Birth : 14/09/1997
- Marital Status : Unmarried
- Nationality : Indian

### **Additional information**

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- I got basic computer certification, English spoken certificate, web design and Web development certificate ( Asp.net), promotion certificate ( Kotak Mahindra Bank)
  1. employee of the month
  2. promotion in development officer of the office

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