

Joyanti Kumari Ghosh



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Address: Sankopara, Maheshmati,
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Career Objective:

Obtain a responsible position in an organization with the best capabilities, skills and knowledge.

Education Qualification:

- MSC (Masters in science) from Ranchi University in 2016 with 76.71%.
- BSC (Bachelor in science) from Ranchi Women's College in 2013 with 72.13%.
- Intermediate (10+2) from Kendriya Vidyalaya in 2010 with 70.4%.
- SSC (10th) from Kendriya Vidyalaya in 2008 with 71.4%.

Professional Skills:

- Microsoft office Word, Excel, Power point etc.
- Other computer knowledges.
- Time management

Certificates:

Windows XP , Microsoft office 2023 , General troubleshooting , Adobe photoshop 7
Investment Banking, Tally , Advance Excel

Experience:

Office Executive at GenNext Information Technology.
Teacher at Kochi Kacha Shiksha Bhavan

Hobbies:

- Yoga
- Playing chess

Pesronal Details:

- Date of Birth 22 december, 1991
- Gender Female
- Nationality Indian
- Marital status Married
- Religion Hindu
- Languages Hindi, Bengali, English,

Declaration: I hereby declare that all the above information is true to the best of my knowledge.