**NEHA DUTTA** 

Address: - Bhadrakali, Uttarpara, Hooghly 712232

Mobile no: - 7587287123

E-mail: - nehadutta768@gmail.com

**Personal Summary**

As a fully trained elementary school teacher with more than 6 years of varied teaching experience, I am at a point in my career where I would like to take on more responsibility in a larger school. I am interested in joining your teaching staff and becoming an active member in your school extracurricular programs. I feel that my strong dedication and desire to take on a busier workload make me an ideal candidate for the teaching position and I’m confident I have the qualities to help your esteemed school achieve its academic and non-academic objectives.

**Academic Credentials**

* XII from Board of Secondary Education Raipur, CG with 54%.
* Bachelor of Art (B.A) in Political science with 44% from Bastar University Jagdalpur, CG.
* Masters of Art (M.A) in Political Science with 51% from Bastar University Jagdalpur, (C.G)
* B.Ed from Ved Mata Gayatri Shikasha Mahavidayalaya, Jagdalpur, CG with 72.3%
* M.Ed from Hemchand University Durg, C.G with 74%
* M.A in English pursuing final year from IGNOU University.

**Other Professional Qualifications**.

* PGDCA From C.V Raman University, Jagdalpur with 70%.
* DCA From IMIT, Jagdalpur with 60%. (I.G.N.O.U)

**Employment History**

* Vidya Jyoti Higher Secondary School, CBSE – Class Teacher 5th Std From April 2015 to 2017 than I did my regular B.Ed 2 years course.
* 2 Years experience Class Teacher in Rayan International School, CBSE 2019 to 2021 at Raipur, Class – 5th and 6th
* 2 Years experience in Campion School CBSE 2021 to 2023 October at Raipur, Class 6th to 9th Subject Teacher for History, Civics, Geography and Political Science.

**My Responsibilities Included: -**

* Teaching all subjects up to class 5th to 9th Social Sciences and English.
* Assigning and grading Homework on a daily basis.

**Co-curricular and Extra – Curricular Activity**

* Won medals in school’s sports.

**Hobbies**

* Listening to music.
* Singing.
* Cooking.
* All outdoor curriculum activities.
* Painting.

**Personal Details**

Date of Birth :14/03/1993.

Marital Status: Single.

**Languages Know**

English – Read – Write - Speak

Hindi - Read – Write - Speak

Bengali - Speak

Declaration: -

I hereby declare that all the information given above is true and correct to the best of my knowledge.

Date: -

Place: -