SAKSHI JEENA

**Mobile:**[8447882364/8178888702](mailto:sakshijeena14@gmail.com?subject=Mobile%20Number) **E-mail ID**[: sakshijeena14@gmail.com](about:blank) **Address**: D-15, Shatabdi Enclave Sector:-49, Noida, U.P.-201301

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* **Career Objective**: - I am looking to obtain a Job in an ambience where I can showcase my skills and impart knowledge at its best to the young minds.

# Educational Credentials:-

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| **University/Board** | **College/School** | **Course** | **Year of Passing**  **/Batch** |
| GGSIPU | Lingaya’s Lalita Devi Institute of Management. & Sciences, New Delhi | B.Ed. | 2019-2021 |
| Amity University | Amity Institute Of  English Studies & Research | English (H) | 2016-2019 |
| CBSE- 12th | Convent Of Jesus & Mary | Humanities | 2015-2016 |
| CBSE-10th | Convent Of Jesus & Mary | English, Math,  Hindi, Social Studies, Science | 2013-2014 |

* **Professional Experience:-**
* Online Internship for 6 months at Andhra Education Society School Prasad Nagar, New Delhi
* Anchoring Experience ( Anchored in College Cultural Fest-2020)
* Currently working with Banyan Tree School, Lodhi Road New Delhi from the past one year as a PRT Mother Teacher teaching (English, EVS, Hindi, Mathematics upto class 4 ).

# Skills & Strengths

# Empathy

* Content Expertise
* Good Listener
* Time Management

# Achievements

* Won Ms. Fresher’s Award at Lingya’s Lalita Devi Institute Of Management & Science (2019- 2020)
* Won Participation certificate in three days National Workshop On Research Methodology & Data Analysis Using SPSS( 2019)
* Won Participation Certificate on International Women’s Day Marathon held at Noida Stadium (2021)
* Rank 1 Holder in Guru Gobind Singh Indraprastha University- 3rd semester (2021)
* Topper of the college- Lingya’s Lalita Devi Institute of Management and Science (2021)

# Hobbies &Interests

* Reading Novels
* Acting
* Singing

# Language Proficiency

* English- (Excellent)
* Hindi - ( Native Language)
* Spanish- (Beginner)

# IT Proficiency

* Well versed with MS. Office ( Word, Excel, PowerPoint)
* Well Versed with Internet Navigation

# References

* Dr. Rishi Mishra –( Renowned Psychologist & Counselor)- Working in I.B. School Pune- (8920968396)
* Mrs. Adlin Gonsalves –( PRT)- Working in Convent Of Jesus & Mary, New Delhi- (9818931394)