

MANOJ KUMAR MANDAL



Phone: +91 8670912650

Email: manoj.mandal1826@gmail.com

Career objective

To contribute and fulfil organizational goal with heard working and dedication. My prime objective is to cater the needs of the user and provide best services on time.

Education

Name of Exam.	Board / University	Percentage	Year of passing
M.L.I.S	Netaji Subhas Open University	59.78	2023
B.L.I.S.	Netaji Subhas Open University	80.88	2021
B.P.Ed.	Vidyasagar University	64.59	2018
B.A.	Vidyasagar University	47.55	2015
Higher Secondary	W.B.C.H.S.E.	42.6	2012
Secondary	W.B.B.S.E.	48.9	2009

Research experience

Dissertation:

“Research collaboration analysis among the faculty members of Vidyasagar University during 2012 to 2021: a bibliometric study” from Netaji Subhas Open University, under the guidance of Dr. Samir Kumar Jalal, deputy librarian, IIT Kharagpur.

Professional certificates

Short-Term course on **Open Source Software for Library Management (OSSLM - 2023)**, jointly organized by Central Library, IIT Kharagpur and National Digital Library of India (NDLI)

Workshop

National workshop:

- “DSpace” from Assam University, Assam
- “Exploring the utility of bibliometric analysis for writing research paper” from Fakir Mohan University, Odisha.

Knowledge and skills

Knowledge in

- DSpace
- Koha (OPAC)
- VOSviewer
- RStudio

Skills are

- Cataloging
- Accessioning
- Dewey Decimal Classification 23rd edition
- Colon Classification

Technical knowledge

Diploma in Information Technology Application

Institute: Inda Youth Computer Training Centre

Duration: April 2009 to March 2010

Work experience

Internship in an academic library

Venue: Netaji Subhas Open University

Duration: 10th January to 10th February 2023

Work type: Accessioning, cataloguing, circulation etc.

Extra-curricular

- District Technical Official of AFI.
- Basic Corporate Etiquette under Affirmative Action by TCS-BPS

Personal profile

Father's Name:	Samir Mandal
Present Address:	Area - Saradapally, P.O.- Inda, P.S. - Kharagpur town, Dist - Paschim Medinipur, State - West Bengal Pin- 721305
Permanent Address:	Same as above.
Date of Birth:	18 th July 1993
Nationality:	Indian
Sex:	Male
Marital Status:	Unmarried
Language Known:	Bengali, Hindi & English.

Declaration

I solely declare that all the aforesaid statements are true, complete and correct to the best of my knowledge & belief.

Date -

Place -

(Signature)