# **Curriculum Vitea**



Address - Surjapur, Surjapur High School Para, P.O: Surjapur

District: Uttar Dinajpur, West Bengal,733209

Contact Number -

7602671455,9339405826 Email-

bhanupriyamandal99@gmail.com

## **Educational Information:**

### • Madhyamik:

Secondary Education Passed From Kanki Sri Jain Vidyamandir With 42.28% Under WBBSE , In 2015

#### • Higher <u>Secondary</u>:

Higher Secondary Passed From Surjapur High School With 70.00% Under WBCHSE, In 2017

#### • Graduation:

Passed Bachelor Of Arts In History (Hons.) From Islampur College With 63.48% Under Nbu In 2020

#### • Bachelor Of Library And Information Science:

Passed BLIS From University Of North Bengal With 72.90% In 2021

#### Masters Of Library And Information Science:

Passed MIIS with a first class From University Of North Bengal With 71.69% In 2023

### **EXPERIENCE:**

Attend Three months Internship Programme at central library of University Of North Bengal.

### **Soft Skills:**

Communication, Teamwork, Critical thinking, Adaptability and Leadership.

### **IT Skill:**

I have good knowledge in MS Word, MS Excel and MS PowerPoint.

## **Relevant skills:**

- Knowledge of book organizing system, Cataloguing, Classification, Physical Processing, Preservation, Maintenance of the material, Maintenance book Accession Register, Datasheet Book Binding.
- Knowledge Of OPAC, RFID, little bit knowledge of SOUL 3.0

## **LANGUAGE:**

BANGLA, ENGLISH, HINDI (speak,read,write in both language)

Bhanupriya Mandal
SIGNATURE OF CANDIDATE