

To
The Principal
Don Bosco School
Vill. Surjapur, Malda By-Pass,
Madhaipur, Dist. Malda - 732142

(Regd./e-mail)

Sub : Application for the post of 'Librarian' at Don Bosco School, Malda

Respected Sir/Madam,

Reference to your advertisement in your 'Facebook' page 'Don Bosco School, Malda', Dated 22-09-2023, applications have been invited for the above-mentioned post. Finding myself suitable for this post as per N.C.T.E. norms, I therefore would like to offer myself as a candidate for the post mentioned above and furnished below my resume for your kind consideration. I can assure you that I will discharge my duties to the entire satisfaction of my superiors. I am available for the interview as and when you will call or contact.

:: RESUME :: (as on 24-09-2023)

- 1 Name of the Applicant : CHUMKI MANDAL
- 2 Father's/ Husband Name : Arijit Chowdhury
- 3 Date of Birth : 1st March, 1991
- 4 Gender : Female
- 5 Nationality : Indian
- 6 Religion : Hindu
- 7 Permanent Address : Vill:Mashal Daha Bazar, PO- Kariali, P.S.-H.C.Pur, Dist-Malda-732125
- 8 Present Address for Communication : Flat no: 6B, Siddhidhata Apartment, Ramkrishnapally, Malda-732101
- 9 Contact Number : +91 8537067156 e-mail ID : arijitmats@gmail.com
- 10 Education Qualification :



Exam	Year	Board / University	Div	Marks (in %)	Subject
M.P./S.E.	2007	West Bengal Board of Secondary Education	2 nd	57.25	BENG, ENG, MATH, GEO, HIST, L SCI, PSCI
Higher Secondary	2009	West Bengal Council of Higher Secondary Education	1 st	63.00	BENG, ENG, SANS, GEO, PHILO
B.A.	2012	Vidyasagar University	2 nd	53.00	BENG, SANS, PHILO
M.A. (Env)	2015	Rabindra Bharati University (DDE)	2 nd	56.10	Environmental Science
BLIS	2017	Netaji Subhas Open University	1 st	62.50	Library and Information Science
MLIS	2020	Netaji Subhas Open University	1 st	76.56	Library and Information Science

- 11 Technical/Professional skills
 - i) Diploma in Information Technology Application (DITA)
 - ii) Diploma course in Computer Application (DCA)
 - iii) Typing in English from 'Classic Type Writing Commercial Institute'
 - iv) Certificate Course in **OER (Open Educational Resources)** from the Central Library, Asansole
 - v) **Koha ILMS** from **Bengal Library Association (BLA)** from 20.03.2021 to 28.03.2021

I, do hereby declare that all the information given in this application form are true to the very best of my knowledge and belief.

Thanking you in anticipation.

Chumki Mandal

(Signature of the Applicant)

Dated at Malda, the 24-09-2023