Email: <u>meghakhaturia16@gmail.com</u> Mobile: +91-9868413132

PROFESSIONAL EXPERIENCE

PlanetSpark 8th July, 2021

• Working as freelance Public Speaking teacher for junior and senior grades

Unacademy

20th March 2021 to 20th March, 2022

Worked as a freelance doubt solver for class 9th and 10th (Mathematics)

Testbook 4th February 2021

- Worked as a content developer (freelancer) for UGC NET paper1
- Providing solutions for UGC NET paper 1 for the NET aspirants.

CreateforUS

19th November 2020 to 19th December 2020

- Worked as a Subject matter expert (freelancer) for UGC NET Paper 2
- Provided textbook solutions for commerce subject for UGC NETstudents.

Evelyn Learning System Pvt. Ltd

1st August 2018 to 11th February 2019

- Worked as Subject-Matter Expert and assisted in providing solutions in Business Law subject to the students.
- Proofreading of solutions of other Subject matter experts in Business management and marketing.
- Provided textbook solutions in business management and marketing subject for undergraduate students.

ARCUS Multi services as HRRecruiter and Marketing 10th July 2017 to 10th September 2017

- Internship at ARCUS multi services in the marketing by contacting the clients regarding the flying kids' initiative.
- Collected information about the Global colleges and their courses from various their websites, which helped the students to find the suitable college to study abroad.
- Contacted students who wish to study in India/Abroad via Mail and Phone call.

QUALIFICATIONS			
B.Ed	Maharashi Dayanand University	September'22	70%
UGC-NET		December'19	
M.COM	Indira Gandhi National Open University.	2019	64%
Advance Diploma in	St. Stephens college (Delhi University)	July'18	
German			
B.COM(H)	Dyal Singh College (Delhi University)	July '17	74.89%
CLASS XII(CBSE)	Dev Samaj Modern School (CBSE- Delhi)	2014	93.25%
CLASS X(CBSE)	Dev Samaj Modern School (CBSE-Delhi)	2012	79.5%

KEY SKILLS

- Delivering quality work andbeing accountable for it.
- Teaching online (ZOOM, Googlemeet)
- Knowledge of German language.
- Freelance educator (4 years' experience)
- Proficient in MS office (Word, PowerPoint)

OTHER INTEREST AND HOBBIES

- To acquire knowledge of German language
- Teaching
- Doing craft work

EXTRA-CURRICULAR AND OTHER ACHIEVEMENTS

- Running a Youtube channel, teaching Economics and Statistics on that channel (YouTube Channel- Educatumpro) www.youtube.com/c/educatumpro/
- Former Partner at Impressive Krafts- personalised and handmade gifts and albums) https://www.facebook.com/craftsimpressive/
- Part of fine art society of Dyal singh college
- Won 2nd position in Pulse'14(best out of waste competition organised by student association of AIIMS)
- Participated in UNISON in decoration team (international art and photography competition)
- Participated in Antardhwani in decoration team (Dyal singh college annual fest)

Personal information

Date of Birth : 16/03/1996

Address : C-105, Ground floor, Dayanand Colony, Lajpat Nagar-IV, New Delhi-110024

Father's name: Subhash Khaturia