**CURRICULUM VITAE**

## 

## SUHANI SALUJA

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**CAREER OBJECTIVE**

* *To work in an organisation of repute where I can apply my academic as well as professional knowledge and use myself as a resource in conjunction with the organisation’s requirement and goal.*

***WORK EXPERIENCE***

* *Currently working at kidzee Little tinkles ( Saket )*
* *Taught students of classes I to VIII (all subjects) in a private coaching centre 'Ideal Career Institute' from 2015 to 2017.*
* *3+ years of experience in freelance teaching.*
* *Have been conducting home tuitions for classes I to VIII (all subjects) from 2018 till date.*
* *Taught students of classes 1st to 5th in an NGO named Shanti Sahyog.*
* *Volunteered for the Global Concord Foundation.*
* *Completed internship in Amity International School, Pushp Vihar and Shashi Gyan Public School (Sector 53, Noida) in Semester 3 for 6 months.*

# ***ACADEMIC QUALIFICATION***

* *10th & 12th Passed under C.B.S.E Board with Humanities Stream from Summer Fields School, Kailash Colony.*
* *Completed B.A English (Hons.) from Sharda University, Greater Noida.*
* *Completed B.ED from Amity University, Noida.*
* *Completed M.A In English from IGNOU University.*

***ACHIEVEMENTS***

* *Certificate of appreciation in one day* ***Seminar Cum Workshop i****n Amity University, Noida.*
* *Certificate of participation in* ***MHRD Research Paper (C****ommission for Scientific and Technical Terminology).*
* *Attained* ***First Division in graduation in B.A English (Hons).***

***OTHER SKILLS***

* *Good writing skills as well as writing speed.*
* *Good classroom management skills.*
* *Good creative and expression skills.*
* *Basic Computer knowledge.*

**STRENGTHS**

* *CONFIDENT*
* *PUNCTUAL*
* *PATIENT*
* *HARD WORKING*
* *TEAM HANDLING ABILITIES*

***HOBBIES***

* *READING BOOKS*
* *TRAVELLING*
* *DANCING*

***PERSONAL DETAILS***

*Date of birth : 22nd February, 1996*

*Gender : Female*

*Nationality : Indian*

*Marital Status : Unmarried*

*Languages Known : English and Hindi*

*I hereby declare the information furnished above is correct to my knowledge & belief.*