



Bikramjit Chakraborty

Baruipur

bikramjit.chakraborty32@gmail.com | 7044034239 | DoB: 19/04/1997

An experienced teacher

Professional Experience

Way To Success Pvt LTD

01/17 - 01/19

Junior Teacher

- Served as an everyday pillar of support and assistance to the Head Teacher.
- Graded papers and assisted the head teacher with any paperwork, copying, and distribution of assignments or documents.
- Assisted the Head Teacher with daily tasks and special projects as needed.
- Planned and developed written policies and procedures for computer operations.
- Worked with the head teacher to create invigorating and engaging lesson plans.

Krishna Coaching Academy

02/19 - 07/21

Teacher In Charge

Science Department

- Communicated frequently with parents, students and faculty to provide feedback and discuss instructional strategies.
- Planned and implemented integrated lessons to meet national standards.
- Developed and implemented lesson plans that addressed general students as well as those with individualized 504 plans as part of integrated classroom.
- Supported student teachers by mentoring on classroom management, lesson planning and activity organization.
- Incorporated multiple types of teaching strategies into classroom.
- Worked cooperatively with other teachers, administrators and parents to help students reach learning objectives.

Maxicus

08/21 - 12/21

IT Supervisor

- Effectively led company functions and departments as designated.
- Led recruitment efforts and training of new employees.
- Encouraged employees to do their best, and increased performance productivity immensely.
- Assisted with payroll and handled paychecks discrepancies of employees.
- Successfully handled a team of strength 25 associate executive, and worked to promote company vision.
- Reported findings and concerning situations to my supervisor on a weekly basis.
- Was a part of AI chat bot development team.
- Played an active role in transferring operational activities and setup from WFO to WFH during pandemic situation.
- Troubleshooting Computers remotely for impact less performance of all employees working remotely.
- Ensuring proper attendance , login hours and performance of all associates assigned under my supervision.
- Handling client escalations and providing necessary RCA to provide required justification for the cause.
- Troubleshooting both hardware and software related issues on the operational floor.
- Implementing and Updating SOP and DT under guidance and approval of Deputy Manager.

Science

- Used coordination and planning skills to achieve results according to schedule.
- Adhered to social distancing protocols and wore mask or face shield.
- Developed and implemented performance improvement strategies and plans to promote continuous improvement.
- Developed team communications and information for meetings.
- Designed dynamic lesson plans based on student interests to increase overall student GPA.

Education

Chandigarh University **01/20 - 01/22**
Bachelors In Computer Applications

- Computer Applications

West Bengal University of Teachers Training **01/21 - 02/23**
B Ed - A

Calcutta University **01/16 - 01/19**
Bachelors In English language - A

- English

Welkin National School **01/13 - 01/15**
12th standard - A

- Physics
- Chemistry
- Maths
- Biology
- Computer

Holy Cross School **01/13**
Class 10th - A

- Science
- English

Projects

Hospital Database

- Built a database using java and linked with sql database .

Artificial Intelligence Chatbot

- Built AI chatbot using neural network
- Language used - Python

Teachers Training Program

- Attended teachers training program

Certification and Courses

- Certification in Python - Cisco Networking Academy
- JavaScript certification - Google launchpad
- SQL certification - Google launchpad

Key Skills

- Parent - teacher relations
- Completed BTSA (Begining Teacher Support and Assesment program)
- Parent Teacher Collaboration
- Teacher Assistance
- Teacher observation
- Academics analyst
- Study module and question bank editor
- IT support

Interests

- Teaching underprivileged students