

CURRICULUM VITAE

OVIYA.P

CAREER OBJECTIVE:

Aspiring to be an active member of a progressive & vibrant organization facing any challenging or dynamic environment where I can upgrade my skills & knowledge while concurrently adding value to the organization that I represent & serve.

ACADEMIC QUALIFICATIONS:

Qualification	Course	School/ College	Board/ University	Passing Year	Result
Doctorate	PhD	<i>Pachaiyappas College</i>	<i>Madras University</i>	2024	Pursuing
Post Graduation	MPhil	<i>Loyola College Chennai</i>	<i>Madras University</i>	2020	89.2%
Post Graduation	MSc.Zoology	<i>Loyola College Chennai</i>	<i>Madras University</i>	2019	87%
Graduation	BSc.Advanced Zoology & Biotechnology	<i>Stella Maris College Chennai</i>	<i>Madras University</i>	2017	81%
Higher Secondary	XII	<i>Kendriya Vidyalaya Cochin Port Trust Kerala</i>	<i>CBSE</i>	2013	84%
High School	X	<i>Kendriya Vidyalaya Cochin Port Trust Kerala</i>	<i>CBSE</i>	2011	98%

PROFESSIONAL QUALIFICATIONS:

POST	ORGANIZATION	EXPERIENCE	CURRENT STATUS
<ul style="list-style-type: none">• Head of Biology Department	Primrose School, Injambakkam, ECR, CHENNAI	2 years: handling high school classes IX, X, XI and XII (ICSE/ ISC SYLLABUS)	Working
<u>Extra curricular</u>			
<ul style="list-style-type: none">• Biology Home Tutor• NEET Coach	Home tuitions and Online (<i>Registered tutor at Urban Pro Website</i>)	8 Years: handling classes from V to XII; Biology NEET Coaching	Working
<ul style="list-style-type: none">• Professional Carnatic singer and Voice trainer	Home tuitions and Online (<i>Registered tutor at Urban Pro Website</i>)	10 years of teaching experience (carnatic and cinematic), Performed at various concerts ; have been the judge for few singing competitions	Ongoing

ACHIEVEMENTS:

- Produced **FOUR CENTUM SCORERS** in CLASS X Biology (ICSE)
- **P.G. Student Coordinator** of *Forum for Loyola Women Students/ 2018-19*
- An **active member of Life Skills** Training Programme (Outbound), *Loyola College, Chennai/2018*
- An active **trainer** of school students in **folk dance** as a part of the Project on Folklore, Culture and Heritage of Tamil Nadu for Sustainable Development, *Stella Maris College, Chennai/2017*
- Secured **98%** in MPhil Dissertation- Viva Voce, *Loyola College, Chennai/2020*

INTERNSHIPS:

- Spectrophotometry, Gas Chromatography & Water Analysis
Advanced Training Institute, Guindy, Chennai/2018
- Faunal Diversity & Taxonomy
Zoological Survey of India, Chennai/2016

WORKSHOPS:

- Participated in training programme on Research Methodology, *Loyola Institute of Social Science Training and Research, Chennai (LISSTAR)/2020*
- Participated in the workshop on Molecular Techniques - *Department of Zoology, Stella Maris College, Chennai/2017*

SEMINARS:

- Participated in special lecture series on Interdisciplinary Projects, *Loyola Racine Research Institute of mathematics and Computing Sciences (LIMCOS), Chennai/2019*
- Participated in the National Level seminar on Anti-radiation Awareness and Protection, *Loyola Institute of frontier Energy (LIFE), Chennai/2019*
- Participated in National Level seminar on Evolution of Human Diseases and Laboratory Medicine, *Loyola college, Chennai/2018*

AREAS OF PROFICIENCY:

DOMAIN	AREAS OF EXPERTISE
Music	Professional CARNATIC SINGER, performed at various concerts, festive events and been a judge for few singing competitions. (expert at carnatic, light & folk music) 20 years of learning and 10 years of teaching experience in music
Microsoft Office	Excel, Power Point, Word, Access, Outlook
Operating Systems	Windows and Mac
Editing softwares	Adobe Premiere Pro Software, Audacity Software

MAJOR INTERESTS:

- Passionate about singing
- Bharathnatyam & Folk dance
- Good at Painting and Handcrafts
- An active Badminton player

LANGUAGES KNOWN:

- English and Hindi (*Read, Write and Speak*)
- Malayalam and Tamil (*Speak*)

SKILLS & ABILITIES:

- Proactive and flexible
- Excellent problem solving skills
- Strong decision maker
- High Management, Collaboration & Leadership qualities
- Positive Attitude & Self Starter

PERSONAL PROFILE:

Date of Birth	26-11-1994
Gender	Female
Marital Status	Single
Nationality	Indian
Contact no	6382608655
Email ID	poviya2@gmail.com
Address	D404, CASAGRAND WOODSIDE, DHARMARAJAPURAM, MANAPAKKAM, CHENNAI-600122

DECLARATION

I hereby confirm that the information given above is true to the best of my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

PLACE: CHENNAI

OVIYA.P

