# Hindi Teacher Resume

# **POOJA**

House No.- 452G, GALI NO - 33D, MOLARBAND EXTN, BADARPUR, South Delhi, Delhi, 110044 Mobile No.: 8076302772

E-Mail ID: pr938804@gmail.com

## **OBJECTIVE**:

A position as a Hindi Teacher in order to use past experience and skill to further grow and develop the school and to the best of my ability.

### **EDUCATIONAL QUALIFICATION:**

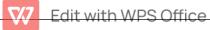
Class	Board/University	Year	Percentage/Qualify
B. Ed.	Jamia Milia Islamia	2020	71%
CTET	C.B.S.E.	2019	91
NET & JRF Qualified	C.B.S.E UGC	2014,2015,2017	Qualified
M. A. (Hindi)	University of Delhi	2015	61.8%
B.A. Hindi (Hons.)	University of Delhi	2013	71%
Intermediate	C.B.S.E.	2010	72%
Highschool	C.B.S.E.	2008	58%

# **ACADEMICS:**

- ➤ Certificate for first position in B.A. Hindi- 3rd year.
- ➤ Certificate for first position in M.A. Hindi (Hons.)
- ➤ Certificate for second position in debate competition
- ➤ Certificate for third position in sahityik antakshari at intercollegiate competition.

#### Skills:

- ➤ Deep knowledge about student's psychology
- ➤ Excellent formative assessment
- Brilliant in motivating students
- ➤ The ability to give attention to each individual and his performance
- ➤ Effective management skills
- ➤ Possess art of creative writing



- ➤ Expert in curriculum development
- ➤ Good experience in designing tests and conducting them effectively

#### **TECHNICAL SKILLS:**

- Diploma in computer.
- ➤ Certificate course in Library science.

#### Experience:

➤ 3 months experience at Sarovadya Kanya Vidyalaya, Madanpur Khadar, New Delhi-110076 (09.09.2019-13.12.19)

#### Roles and Responsibilities:

- ➤ To teach the Hindi course books to 6th to 12th grade students.
- ➤ Developing teaching materials to study the poetry of different poets
- ➤ Coaching students in the selection of scenes for a drama competition
- ➤ To organize after school creative writing workshops
- ➤ Encouraging students' active participation in debate while maintainig standards and appropriate behaviour in the discussion
- Identification of individual student needs and liaising with student counsellors to solve problems related to learning, management of student workloads, and attitude
- ➤ To report and communicate with parents as required by school's policy
- ➤ Taking part in faculty meetings and workshops

#### Strengths:

- ➤ Sincere, hardworking and honest
- ➤ Ability to grasp new skills quickly
- ➤ Positive Attitude
- Team work skills
- ➤ Can execute a task within given time

#### **Personal Profile:**

➤ Name : POOJA

➤ Father's Name : Ashok Kumar

➤ Date of Birth : 29th November, 1991

➤ Languages Known : English, Hindi

➤ Hobbies : Reading & Travelling



➤ Permanent Address : House No.- 452G, GALI NO - 33D, MOLARBAND EXTN, BADARPUR, South Delhi, Delhi, 110044

➤ Marital Status : Married

➤ Nationality : Indian

## **Declaration:**

I do hereby declare that the above information is true to the best of my knowledge. Finally, I request the concerned authorities to provide me a chance, so that I can prove the best of myself. I shall ever be thankful and grateful to you.

Date:

Place: NEW DELHI (POOJA)