

# Jayeeta Sarkar



MOBILE: 9007685372

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## Career objective:

Looking for an opportunity to secure the position of a teacher where I can employ all my skills for the benefit of the school.

## Key skills

- Excellent communication skills with fluency in spoken English.
- Excellent command over biology (secondary and senior secondary level); science and mathematics (upper primary level)
- Strong knowledge of utilizing all the modern teaching aids.
- Ability to handle children of different ages.
- Expertise of using new teaching methodology to explain difficult topics.
- Proficient in MS Office

## Strengths

- Enthusiastic and hard working.
- Possess positive attitude.
- Responsible towards work.
- Self-motivated and directed.
- Trained in online teaching (using Zoom and Google Classroom)

## Academic qualification

- M.Sc Environmental Science in 2022 from Vidyasagar University with 72% marks (1<sup>st</sup> class)
- B.ED. from Kurukshetra University in 2020 with 63% marks (1<sup>st</sup> class)
- B.Sc Microbiology (Hons) from Calcutta university with 67% marks(1<sup>st</sup> class) in 2014
- H.S. from Bidya Bharati Girls' High School, Kolkata with 85% marks in 2011

## Work experience

- Worked as an assistant teacher in St. Xavier's High School, Bihar (2016-18).
- Worked as an assistant teacher in Delhi Public School, Burdwan (April,2018- November 2018)
- Working as an assistant teacher in Magnus Global School, Burdwan. (November 2018 – Present)

## Responsibilities

- Teaching Science and Math in upper primary classes, Biology in secondary and higher secondary classes.
- Coordinator of Science in upper-primary and secondary level
- Member of the Examination Committee
- In charge of the Student Discipline Committee
- Conducted Science Exhibitions
- Applying innovative interactive methods to make learning fun.
- Prepare blue print, question paper, marking scheme.
- Organize competitions and workshops in collaboration with students, conducting PTM.

## Achievements

- Qualified CTET (Level 1 and 2)-2021
- Qualified STET (Upper Primary Level)-2016
- Scholarship from central government (2011-14)
- Misconception Master title (Open Door)

## Workshops, Webinars and Trainings Attended

- Pedagogy of Science (Diksha)
- Happy Teachers Creating Happy Spaces (CBSE)
- Hands-on-Science for Primary School (Collins)
- Experiential Learning Course (Diksha)
- Assessment In Science (CBSE)
- Pedagogy of Environmental Studies (Diksha)
- Effective Classroom management (CBSE)
- Health and Well Being in Schools (Diksha)
- Effective Online Teaching (Macmillan Education India)
- 30-30 STEM by IIT Gandhinagar
- Pedagogy of Environmental Studies (SWAYAM by CBSE)
- Eklavya
- Innovation Ambassador Program
- Observer of NAS
- Others

## Personal Details

Name: Jayeeta Sarkar

D.O.B: 11.03.1993

Fathers name: Manik Sarkar

Father' occupation: Business

Mother's Name: Sibani Sarkar

Present Address: Nivedita Pally, Purva Bardhaman-713103


Permanent Address: Sarsuna, Kolkata-700061

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### DECLARATION

I hereby declare that the information provided above are correct to the best of my knowledge.



Jayeeta Sarkar