



## RESUME

### **SYED KARRAR HUSSAIN**

**Parmanent Address:** Syed Ghulam Hussain. Dist. Planning & Evaluation Officer (Retd)

Mohalla: Asanandpur, At/P.O: Bhagalpur ( Bihar) India.

Telephone: **9801970555 9625097747(M)**

Date of Birth: August 20<sup>th</sup>, 1972.

E-mail: hussain\_karrar@redffmail.com

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### **MA (Economics) with 15+ years experience Objective:**

Aiming to achieve a challenging position where I could make a significant contribution to the organization with the best of my Abilities, Dedication, and Hard Work.

**Total Years of Experience:** 15+ years.

**Current Employer: Aspam Scottish School Noida, NCR Delhi. (Left the Job due to Covid Pandemic) Role:** Senior Assistant Examination & Computer Lab.

### **Education:**

**Master of Arts (Economics)** from T. M. Bhagalpur University.

**Bachelor of Arts (Economics)** from Bhagalpur University.

XII<sup>th</sup> From B.I.E.C (Bihar)

X<sup>th</sup> From B.E.C.B Board (Bihar)

**Other Qualification(s)/Certification(s)/Programme(s) Attended. Diploma in Computer Application from AIIT, New Delhi.**

### **Technical Exposure:**

**Ms. Word, Excel**

### **Summary of Skills and Experience:**

15+ Year experience in Education Field –

Specialization in Administration Work. –

Organized with good analytical abilities and presentation skills.

– Proven ability to manage key account relationships

**Desired Employment Status:**

Full Time

**Marital Status:**

Married

**Father's Name**

Late Syed Ghulam Hussain

**Salary Expectation:** Not Specified / Negotiable

**Hobbies:** Reading News Paper/ Sports

**Personality Traits**

- Quality to motivate and bring out best from others.
- Analytical ability to think logically and rationally.
- Honest and hardworking.

**Professional Experience:**

- Worked as Office Executive (Administration) at C.M. Educational Institutions of India, New Delhi. From May 2006 to August 2011.
- Worked as Assistant Examinations and Computer lab at Aspam Scottish School, Noida, NCR. Delhi.

**Passport No: J 2144303**

Date :

Place :

**DECLARATION:**

I hereby declare that all the above information is true to the best of my knowledge and belief.

(SYED KARRAR HUSSAIN)